



KALPATARU VIDYA SAMSTHE ®

KALPATARU INSTITUTE OF TECHNOLOGY TIPTUR

Graduation Day: General Instructions

Date: 16th April 2023

Reporting Time: 9:30AM

Venue: KIT Auditorium, Admin Block

1. GUESTS

- Parents will be permitted to accompany the graduate. Guests are requested to occupy seats in the Gallery of the KIT Auditorium, (Admin Block)
- Degree will be awarded to Engineering graduates and MBA graduates only on the Graduation Day. Certificates will not be handed to parents/delegates on the 16th April 2023.

2. GRADUATION DAY ROBES

The robes will have to be collected after reporting to your registration counter by paying Rs.500/- (by cash) caution deposit.

3. IDENTITY

All Graduates are required to carry any of the following Photo Identity Cards like College ID, Driving License, Voter ID card or any other such valid identification card with a photo.

4. ON ARRIVAL AT CAMPUS

- Please ensure timely check-in at 9:30 AM.
- Please report in Registration counter. Proceed to collect Robe from the Robes Counter.
- Enter the Convocation Hall (KIT Auditorium). Entry to the convocation hall will not be permitted after 10.15 AM.
- Parents/guests should occupy seats which are designated for them in Gallery, KIT Auditorium.

5. DURING THE CEREMONY

- Silence must be maintained throughout the Ceremony.
- Please remain seated unless instructed otherwise.
- Upon arrival of the Academic procession at the KIT Auditorium., please stand-up and remain so till the Chief Guest and other dignitaries are seated.
- During Degree Certificate distribution, Graduates will be directed to proceed to the stage based on their USN and their Name called.

6. PHOTOGRAPHY IS STRICTLY PROHIBITED DURING THE CEREMONY.

- Official photographers will take the photographs of all the graduates receiving the certificates and the same will be made available online (downloadable version).
- After receiving the certificate, return to your previously designated seat.
- Use of mobile phone is strictly prohibited during the ceremonial program. All graduates and guests should keep their mobile phones **switched-off** till the end of the ceremony.

7. AFTER THE CEREMONY

Please stand-up and remain standing till the procession leaves the KIT Auditorium.

8. PARKING IN THE CAMPUS

As parking is available within the campus, participants are requested to make suitable arrangements to reach the venue. Your cooperation is requested

All the graduates and guests/parents are cordially invited to join for lunch 1.30 PM in the special dining area.

Dr. G.D.Gurumurthy
Convener / Principal
Graduation Day Committee