Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

Belagavi – 590 018, Karnataka State, INDIA

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Ref. No.VTU/BGM/Reg(E)/PS/2020-2021/ 589 Date : 20 SEP 2021

NOTIFICATION

Sub: Submission of online Application Forms for Revaluation and Answer Scripts of the Examinations held during August 2021.

Schedule for the submission of applications for **Revaluation of answer scripts of I Sem. MBA/MCA/M.Tech./M.Arch. (Only Revaluation)**
The Examinations held during August 2021 are as stated below:

: Schedule for filing online applications is as under:

EVENT	DATE
Online submission of applications by the colleges	**22/09/2021**
Last date for online submission of applications	**23/09/2021**

Last date for submission of fee collected will be intimated later.

Instructions to students:

1. **Students shall submit the applications to the college as per the mode of submission defined by the college.**
2. PG Fee for Revaluation is Rs. 3000/- per subject and Application Fee of Rs.20/- per candidate.
3. **Students must pay the fees as per the instructions issued by the college.**

INSTRUCTIONS TO COLLEGE STAFF ENTERING DATA

1. Constantly monitor the applications received from the students, maintain a list of all received applications and their status (data entry done/not done).
2. Students must pay the fee as per the instructions issued by the college.
3. College must ensure that each application is submitted with fee.
4. Take extra care when you enter the email ID and mobile number of students. They will be required to verify the application data.
5. Every application received by you must be entered into the VTU Revaluation Application portal.
6. Keep a record of received application by taking its print along with the data entered into VTU Revaluation Application portal by taking a print of the completed application. They must all be numbered and filed so that they can be accessed later. They will be used as reference documents in case there are any complaints from students.
7. Applications must be submitted as per the prevailing practice at the URL https://prexamblr.vtu.ac.in

8. Printout of the applications must be taken and verified for its correctness and arrange to send to the student.
9. It is the responsibility of the colleges to ensure the correctness of the data entered by the college
10. Inform **the students to verify their application at https://prexamblr.vtu.ac.in, by selecting Student Verify reval Application in student window. For corrections, the student needs to approach the college and the corrections are to be incorporated by the college by editing application before the last date.**

PLEASE NOTE:

1. **Request for Extension** of last date for filing applications **will not be entertained**.
2. Applications once submitted shall be final.
3. After submitting the data, no change request in the data will be entertained.
4. Fees once paid will not be refunded.
5. For queries if any. please send an email to prexam@vtu.ac.in

Sd/-
REGISTRAR (EVALUATION)

To, The Principals Constituent / Affiliated Engineering Colleges

Copy FWC's to: Hon'ble Vice-Chancellor, through the Sec. to VC, Registrar & Finance Officer, VTU for information and Incharge Regional Directors of VTU RO's, Incharge Director, ITISMU, VTU Belagavi and Chairpersons of PG Departments for information & needful.

20/09/2021

REGISTRAR (EVALUATION)